

## **SLOUGH BOROUGH COUNCIL**

**REPORT TO:** *Slough Wellbeing Board*

**DATE:** 26<sup>th</sup> March 2014

**CONTACT OFFICER:** Samantha Jones, Policy Manager (Health and Social Care)

**(For all Enquiries)** (01753) 875847

**WARD(S):** All

### **FOR INFORMATION**

#### **SWB Development Workshop Update.**

##### **1. Purpose of Report**

1.1. To update the SWB on the planned SWB Development Workshop.

##### **2. Update**

- 2.1 Following agreement by the SWB in January 2014 to commission a development workshop in summer 2014, three quotations were sought from a range of providers who have experience of wellbeing board development to deliver this workshop.
- 2.2 The responses to the quotation have been assessed and scored by the Policy Manager and Director of Wellbeing.
- 2.3 Whilst the scoring between the first and second quotations were very close; the provider who was assessed as offering the best service, based on previous experience and value for money, was the Kings Fund.
- 2.4 Please note the cost for this one day event will be £6,540 which includes development and facilitation costs and costs for the venue. Currently the SWB does not have a budget. Therefore partners are requested to consider what proportion of the costs for this event they are able to contribute to.
- 2.5 The Policy Manager will now plan the format of the day with Richard Humphries from the Kings Fund and will co ordinate planning for the day, including date and pre workshop input from SWB members.
- 2.6 A further update will be provided at May SWB.

##### **11. Appendices Attached**

None

##### **12. Background Papers**

- '1' - SWB development workshop request for quotation.  
'2' - SWB development workshop quotation - selection criteria scoring.